Before completing this form it is important that you have read the GATR Enquiries and Appeals Policy and/or GATR Complaints Policy which is available on our website <http://gatr.co.uk/level-5-certificate-in-fire-investigation/>

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| --- | --- | --- |
| Name: |  |  |

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| Email: |  |  |

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| --- | --- | --- |
| Telephone: |  |  |

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| --- | --- | --- |
| Date commenced assessment/course if applicable |  |  |

*Please complete this form as fully as possible, providing us with sufficient information to carry out a full investigation into your complaint or appeal. Please supply full details and nature of appeal and provide any evidence.*

|  |  |
| --- | --- |
| Nature of Complaint/Appeal |  |
| Date of Occurrence |  |
| What effect or potential effect will this have on you? |  |
| Desired outcome from the complaint *(please state your preferred action(s) as a result of this complaint)* |  |

**Declaration**

I accept that GATR/SFJ Awards will process and store the information provided in an electronic format. I agree that it may be used for any purpose deemed relevant to this appeal.

|  |  |  |
| --- | --- | --- |
| Signed: |  |  |

|  |  |  |
| --- | --- | --- |
| Date: |  |  |

|  |  |  |
| --- | --- | --- |
| Appeal reference number (GATR Only: |  |  |